Willow Glen Business Association
Board of Directors & General Membership Meeting
Agenda for Tuesday, February 14, 2012 • 8:00 am – 10:00 am
Willow Glen Community and Senior Center
2175 Lincoln Avenue (near Curtner) - Room 3.

I – Information Only A – Action Required G – Good of the Order

Item	Type	Person Responsible	Timeline	Action
Meeting called to order	G	Jess Gutierrez, Interim President	8:00am	Welcome
Approval of minutes	A			Consideration of January 10, and February 7, 2012 minutes
Executive Committee Report	I	Jess Gutierrez, Interim President		Provide update on 1/27 Executive Committee meeting.
Treasurer's Report	A	Jess Gutierrez, Interim President		Approve budget for FY 11/12, review monthly financial reports.
Board Recruitment	I	**Nominating Committee – Jess Gutierrez** - 3 open Board positions - 4 open Community Member positions - Future Meetings - 2/23 8am Closed Session, 3/8 6pm BOD Orientation, Exec Committee Election		Provide update on FY 2012 Board of Directors Recruitment
Committees to provide an update to board and membership on their projects.	I	**Member Relations Committee** **Chair: Arlene Zarou-Copperman** Improve communications to board via ambassadors & networkers		Board report attached.
	I	**Promotions Committee** **Chair: Karen Stevens**		Board report attached.
Neighborhood Report	I	Willow Glen Neighborhood Association, Business Committee Chair – Richard Zappelli	8:55-9am	Update on neighborhood issues related to the business district
OPEN FORUM/ PUBLIC COMMENT– 2 MIN. EACH	G	Moderated by Board President **Time Certain** Any person may address the Board on any subject not on the agenda. Since the subject is not on the agenda, the Brown Act (State Open Meeting Law) prohibits action by the Board. However, Board Members and Staff may briefly respond to statements or questions and/or provide referral to Staff. The Board may place the item on an agenda for a future meeting.	9:00am	
Committee Reports (cont.)	I	**Our Avenue Committee** **Chair: Kevin C. Swanson** Sidewalk & street planter maintenance program		Current Status Report
	I	**Other Committees:** City Relations – Chair: Jess Gutierrez & Tim Mulcahy		Report provided as needed.
Safety on our Avenue	I	**General Statement**		Current Status Report
DOTA Committee	I	Chair: Jess Gutierrez - **Request for Volunteers**		Current Status Report
New Business	A	Associate Member Application		
Meeting Adjournment	G	President	**10:00am**	

Mark your calendar – next meeting is Tuesday, March 13, 2012 8:00–10:00 am
Location: Willow Glen Community and Senior Center - Room 5